

# **Janice Charette**

## **Associate Secretary to the Cabinet and Deputy Minister of Intergovernmental Affairs**



Janice Charette was appointed Associate Secretary to the Cabinet and Deputy Minister of Intergovernmental Affairs on November 15, 2010.

From July 2006 to July 2010, Ms. Charette was Deputy Minister of Human Resources and Skills Development Canada (HRSDC) and Chairperson of the Canada Employment Insurance Commission.

Prior to this, Ms. Charette served as Deputy Minister of Citizenship and Immigration Canada, and Associate Deputy Minister of Health.

From 2001 to 2004, Ms. Charette joined the Privy Council Office as Assistant Secretary to Cabinet for Priorities and Planning, and was named Deputy Secretary to the Cabinet for Plans and Consultations in 2002.

Previously, she held the position of Senior Assistant Deputy Minister for Policy at the Department of Justice.

Ms. Charette worked in the private sector from 1996 to 1999, first as Principal in the management consulting firm of Ernst & Young, and as Director of the Transition Team for the newly formed Canada Pension Plan Investment Board.

From 1994 to 1996, Ms. Charette worked at PCO, as Coordinator of the Base Closures Task Force, and then on the Program Review exercise.

In the early portion of her career, she worked for the Department of Finance, the Office of Privatization and Regulatory Affairs, the Federal-Provincial Relations Office, and the Prime Minister's Office.

Ms. Charette is a member of the Board of Directors of the Public Policy Forum and is on the advisory board of the School of Policy Studies at Queen's University. In 2008, she was national Chair for the United Way's Government of Canada Workplace Charitable Campaign, raising over \$36 million for communities and national health charities across Canada.

Ms. Charette attended Carleton University, where she received a Bachelor of Commerce. She is married to Reg Charette, and they have two children - Jed and Cassie.